



<<From: You>>
<<Address>>
<<Phone Number>>

<<Date>>

To: <<Sphere Contact>>
<<Address>>
<<City, State, ZIP>>

Dear <<Client>>:

I was a pleasure working with you over the past year in your search for your new home. I wanted to take this opportunity to wish you a very happy, healthy and prosperous 2008 for you and your family.

I have included a copy of the 2007 HUD statement you will need when you file your taxes.

<<INCLUDE A PERSONAL MESSAGE ABOUT THEIR NEW HOME HERE>>
<<*I HOPE YOU HAVE SETTLED INTO YOUR NEW ADDRESS*>>
<<*I HOPE YOU ARE ADJUSTING TO YOUR NEW SURROUNDINGS*>>
<<*I'M GLAD WE COULD FIND THE HOME OF YOUR DREAMS*>>
<<INCLUDE A PERSONAL MESSAGE ABOUT THEIR NEW HOME HERE>>

My business success is based on referrals from past clients and customers like you. If you or someone you know is considering a move, I hope you will think of me.

Thank you,

Your local real estate professional:

<<Insert Name>>

<<Insert Contact Phone Number>>